



**The Society Of Saint Vincent de Paul**

**National Council of the United States**  
**Application for a New District Council**

**Diocese of** \_\_\_\_\_

**District Council Name** \_\_\_\_\_

**Council Address** \_\_\_\_\_

**Council City/State/Zip** \_\_\_\_\_

**E-Mail** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Date Council Founded** \_\_\_\_\_

**Date of Application** \_\_\_\_\_

As conditions of membership in the Society of St. Vincent de Paul, we the founding members agree to:

- Follow the Rule, bylaws, structure and spirit of the Society.
- Meet regularly and consistently, usually monthly, but at least every quarter.
- Adopt attached bylaws, inserting appropriate information and changing nothing.
- Apply for institution
- Submit an annual report on time every year.
- Make annual solidarity contributions in a timely manner.
- Present an Ozanam Orientation every six months.
- Present ongoing formation and training.
- Maintain conference and district membership information on National database.
- Establish a 501(c)(3) tax-exemption by applying directly to IRS to include conferences or not.
- Apply for an EIN number, Group Liability Insurance, State Charitable Organization Certificate, and Articles of Incorporation

**Conferences in District Council**

*(Please include Conference name and address)*

*Name*

*Address*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

*(apply additional sheets as necessary)*

## Founding Members

**OFFICERS NAMES:** President \_\_\_\_\_  
Vice Pres \_\_\_\_\_  
Treasurer \_\_\_\_\_  
Secretary \_\_\_\_\_  
Spiritual Adv \_\_\_\_\_

*(Provide contact info below)*

Name:  
Address  
City/State/Zip  
E-Mail  
Phone No  
Conference

Name:  
Address  
City/State/Zip  
E-Mail  
Phone No  
Conference

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Name:  
Address  
City/State/Zip  
E-Mail  
Phone No  
Conference

Name:  
Address  
City/State/Zip  
E-Mail  
Phone No  
Conference

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Name:  
Address  
City/State/Zip  
E-Mail  
Phone No  
Conference

Name:  
Address  
City/State/Zip  
E-mail  
Phone No  
Conference

Approved by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Diocesan Council President National Vice President for Region

Received at National Council by: \_\_\_\_\_ Date \_\_\_\_\_

Please submit to:  
National Council of the United States  
Society of St. Vincent de Paul, Inc.  
58 Progress Parkway  
Maryland Heights, MO 63043

Or email to Julie Witzel at [jwitzel@svdpusa.org](mailto:jwitzel@svdpusa.org)

Effective October, 2019