



# NATIONAL COUNCIL OF THE US SOCIETY OF ST. VINCENT DE PAUL

## Curriculum for Servant Leader Training

### Introduction

This curriculum was designed by the Leadership Task Force, with the input and guidance of the National Vice Presidents, to ensure a consistent foundation, based on our Rule and traditions, for all Conference and Council Presidents. It consists of a collection of workshops, in a recommended sequence, presented live online, available in a recorded version, and with materials that Formators and other trainers may use to present in their local Council or Region.

### Contents

The following workshops are currently available to view as recordings and will be presented live online on the dates noted. Attending the live presentations allows participants to ask questions and interact with the presenters and each other, providing a richer experience. Registration will be available about four weeks in advance on the [Meetings and Webinars](#) page, and publicized in the e-Gazette. For those unable to attend live, the recordings contain all of the presented materials for self-guided training.

**Jan 25**

#### **Survival Kit for Conference Presidents**

*Do you feel swamped by the administrative work involved in running your Conference? This workshop can help! We'll show you how to define your Conference's key responsibilities and introduce practical tools to simplify planning and fulfilling those responsibilities. You'll have opportunities to interact and ask questions during this live session!*

**Feb 15**

#### **Finding Servant Leaders: Recruitment & Succession**

*We need a new President for our Conference or Council – how do I find one? Join the Leadership Task Force as they discuss succession planning, recruitment of new Conference and Council Leaders, and guiding potential new leaders in discerning their personal call to servant leadership.*

**Mar 29**

#### **Resolving Conflicts**

*This workshop will help Vincentians address conflicts as they arise, present some of the key skills needed for conflict resolution, and present a strategy for addressing and resolving any conflicts/disputes that may arise. It will also discuss what procedures need to be followed should a member(s) or an officer continue to cause problems and need to be removed from a conference or council.*

**Apr 26**

#### **Servant Leadership & Our Vocation**

*This webinar focuses on the core spirituality of Servant Leadership in the model given to us by Christ and exemplified by Frédéric and Vincent. With references both from the Gospels and from our long heritage of servant leadership, you will learn how deeply embedded servant leadership is in our traditions, and the many opportunities for all of us to seek out, and to serve as leaders.*

**National Council of the United States Society of St. Vincent de Paul**

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**May 24**

**Seven Duties of Conference Presidents**

*This session, presented by the Leadership Task Force, is designed for all Conference Presidents, new or experienced, as well as Members who may be considering becoming Conference Presidents.*

*With references to guidelines and publications, such as the Conference President Handbook, this presentation will help you prepare to be a more effective Servant Leader, focusing on the Seven Duties of a Conference President:*

- *Commitment*
- *Comprehension*
- *Communication*
- *Cultivation*
- *Collaboration*
- *Chairperson*
- *Contributions/Compliance*

*You'll have opportunities to interact and ask questions during this live session!*

**Jun 28**

**Seven Duties of Council Presidents**

*This webinar, designed for **Council Presidents** (and potential future Council Presidents) draws from the Council President Handbook, including recent errata. Ray Sickinger, Chair of the National Leadership Task Force, will share insights into the President's seven essential goals. and attendees will be able to ask questions.*

**Jul 26**

**Five Goals of Conference Presidents**

*Presented by the Leadership Task Force, this session is designed for all **Conference Presidents**, new or experienced, as well as Members who may be considering becoming Conference Presidents.*

*With references to guidelines and publications, such as the Conference President Handbook, this presentation will help you prepare to be a more effective Servant Leader, focusing on the Five Goals of a Conference President:*

- *Formation*
- *Work for your Conference as a servant leader*
- *Your Team*
- *Your Spiritual Advisor*
- *Your Members*

*You'll have opportunities to interact and ask questions during this live session!*

**Aug 23**

**Management & Accountability Issues for Conferences**

*Designed primarily for Conference officers, in this webinar you will learn about issues of governance and accountability that reach beyond (and in addition to) our Rule, including Bylaws, reporting, and more.*

**Sep 27      Effective Conference Meetings**

*What makes effective conference meetings? Balancing spiritual growth, friendship, and service. Handling conflicts and making decisions.*

*You'll have opportunities to interact and ask questions during this live session!*

**Oct 25      Annual Reporting for Conferences**

*It's Annual Reporting time! This webinar offers a guided tour to completing your Annual Report online, with an opportunity for you to ask questions of the experts, including members of the Leadership Task Force, and our National Director of Governance, Pam Hudson Johnson.*

**Nov 15      Annual Reporting for Councils**

*This tutorial begins with an overview of the process within your Council of gathering and organizing the information and includes a walkthrough of completing the report within the online Members Portal. This tutorial is specially designed for leaders of smaller Councils that don't have special works or paid staff.*

**Materials for Local Presentation**

Regions or Councils may wish to have their Formation teams present this curriculum in person, so that it can be facilitated locally, and in concert with the rest of the Council's calendar.

To support this, most of the PowerPoint presentations are available for download. These slides include extensive speaker notes to assist in preparing and presenting. Presenters, who should be Formators or experienced leaders themselves, should also read through all the materials referenced, such as the Conference President Guidelines, to refamiliarize themselves with the material and any recent updates. Finally, watching the recorded presentations is an excellent way to prepare.

Handouts may also be downloaded from the links beneath the recordings on the Leadership Training page.